

Appendix B

Transition arrangements

Year	Transition support for all pupils	Additional transition support for pupils with SEN	Individual transition support for pupils with complex / specific needs.
<p>Pre-admission (Year 6 into 7)</p>	<ul style="list-style-type: none"> • Open Evenings and Open Days and also tours are offered to prospective students and parents. SENCO present at these. • Visit by SLT and/or SENCo to primaries to collect data; and visit by St Lukes Transition Team to speak individually to all students. • Separate visits made to collect relevant Child Protection information. • Transition booklets given to students for completion. • Transition Day for all new pupils with a parents' meeting in the evening. • Additional transition package for students coming alone or from out of area or who are vulnerable. • Meetings with parents. • Early in autumn term a parents' evening is calendared to check transition is going smoothly. 	<ul style="list-style-type: none"> • Additional visits made by SENCO to primaries or visits made by the Assistant SENCO to gather additional information and meet with students as appropriate. • Additional meetings with parents, and other agencies as required. Advice taken from other agencies if needed. • SENCO attends Annual Review in Year 6 where possible. • Extra visits made by parents and students to St Lukes as necessary. • Additional transition booklets and activities made available if necessary. • Summer School offered to PP and SEN students as priorities to aid transition. 	<ul style="list-style-type: none"> • Additional visits made as required to primaries or to St Lukes or both. • Attendance at meetings around the child and additional meetings with parents and other agencies as required. • Summer School attendance encouraged where possible. • Planning meetings pre-transition and early on after transition as required. • Additional staff training undertaken if necessary.
<p>Year to Year transition</p>	<ul style="list-style-type: none"> • Support given through assemblies and tutor time. • PSHE lessons. • Parents Evenings. • Contact made by Head of House and support staff. • Year 9 Options' booklets and Careers' Evening • SLT interviews with students making Options Choices. • Y10 Settling In evening. • SLT and Head of House interviews with Year 10 students. 	<ul style="list-style-type: none"> • Support from SENCO as required or requested. • Additional meetings held with parents, especially if a change of pathway is being considered. • Interim and Annual Review meetings will consider year-to-year transition and support, including Careers South West and Transitional Planning in Year 9 and Y11. • Students moving to St Lukes on a Managed Move basis are supported through meetings with student, parents, 	<ul style="list-style-type: none"> • Support from SENCO as required or requested. • Some students may change pathway and so have additional meetings. • Additional support may be offered by a TA or other keyworker. • Support given to take up alternative provision, if this is offered, including visiting new provision and staff. • Home/School book may be

		other agencies as required, and with the previous school. Regular review meetings are held, with clear success criteria.	used and regular email contact maintained with home. <ul style="list-style-type: none"> • Students may get additional tutor time support.
Transition from school to Post-16 provision	<ul style="list-style-type: none"> • Students are given advice and support through assemblies and tutorials. • Work experience • Visits to Exeter College, Bicton and other providers as necessary. • Interviews/support session with Exeter College in school. • 1-1 / small group mentoring. • Solution focused mentoring. • SLT meetings with parents. • Support with completing applications. • St Lukes staff liaise with Post-16 providers so information is shared. 	<ul style="list-style-type: none"> • Additional liaison with Post-16 providers. • Additional visits available. • Additional careers and application supported offered, through the curriculum. • Some students supported through DISS. • Additional work experience offered to some. • Some students have supported work experience placements. 	<ul style="list-style-type: none"> • Careers South West support if students Statemented/EHC Plan. • Transition Plan reviewed and updated. • Personalised timetable may support transition e.g. The Hive, CDPLS, Bicton College courses or additional work experience. • Taster days and supported transition from Bicton and Exeter College. • Advice taken from other agencies as appropriate.