



Policy on Charges & Remission of Charges

As part of a rich and varied experience the college will from time to time arrange additional activities both within and outside college hours.

We will not charge for activities ***within college hours*** except:

- a) for materials when the parent/guardian/student wishes to keep the finished product
- b) for board and lodging on residential experiences
- c) individuals and small group instrumental tuition
- d) to recover exam fees for unjustified absence
- e) during Curriculum Week when the college will offer wide ranging opportunities at economical prices.

(Free daily activities will be provided **in college** throughout the week as required.)

In the case of b) and c), the charges may be remitted on request (i.e. not charged) for students eligible for the Pupil Premium. ***Voluntary contributions*** will often be sought to meet all or part of the cost of an additional activity. Whether an individual takes part or not will not depend on a contribution being made, but if there are insufficient contributions an activity may be cancelled.

Optional activities outside college hours will normally be charged at cost.

This Policy was Adopted by the Governing Body of St Luke's on 4th February 2016