



Science



October 2014

Dear Parent/Carer

Re **Work Experience 20th – 24th April 2015**

I would like to invite you to attend a Work Experience Launch Evening in the hall at St Luke's Science and Sports College on **Monday 10th November**. The School will be open at **6.15pm** for the presentation to start at **6.30pm**.



We offer all students the opportunity to do one week's work experience during Key Stage 4 so that they can get a taste of the disciplines and skills they will need in the workplace, as well as gaining some insight into at least one industry sector before making important career decisions. However, the programme works more effectively with the support and help of parents and we would encourage you to attend if at all possible so that you can support your son/daughter in finding a suitable placement for the week.



The presentation will last for approximately ½ hour and during that time we will explain the process to you and give you the information you will need to be able to complete the necessary paperwork by the required deadlines. There will be members of staff available at the end of the presentation to answer any questions you may have.



We hope that you will be able to attend this important event and would be grateful if you could return the slip below as soon as possible to give us some indication of numbers.



Yours sincerely

Mrs K Neve
Careers Guidance & Education Coordinator



Work Experience Launch Evening – Monday 10th November 2014

Please complete this slip and ask your son/daughter to hand it in to Mrs Neve (ML3) or Mrs Brant in the Careers Library as soon as possible

Student Name.....

As parent/guardian of the above students **I will / will not** *please delete as applicable be able to attend the Work Experience launch evening on 10th November 2014

Signed.....

