

St Luke's Science & Sports College
Parent Council Meeting

Wednesday 1 October 2008 6.30 p.m.

Present: Vivianne Arendal; Anne Ridgley; Cath de Wolf; Kealey Sherwood; Julie Phelan; Clare Hepworth-Wain; Laura Jewell; Ali Taylor

Apologies: D Willingham

Julie introduced Kealey Sherwood, who has taken over from Rebecca Clarke as the Director of Community for St Luke's and the Community strand of our Specialism. Kealey explained her role in more depth and expanded on the role of the SSCO's in primary and secondary schools in Exeter and the government led targets for health and fitness.

Skilled for Health

Kealey explained that we have received funding from the government and have put together an initiative called "The Skilled for Health Activity Programme" that is being launched by St Luke's on Monday 20 October. The details of the programme are attached to the minutes and Kealey outlined how the 10 week course will develop. This has been targeted at Year 7 parents at St Luke's initially and a letter has gone home to them, but it is open to all interested parents of St Luke's, all secondary and primary schools in Exeter and the wider community.

St Luke's HAS got Talent

We have only received 6 application forms for the 22 October, and after a discussion it was felt that there was not enough acts to make the evening work. Ali has spoken to James Oxer, and the staff that are involved in the Talent Show and they are prepared to put on the show again - in an evening - if the Parent Council will organise it. The Talent Show is put on by students and staff for the students in school at the end of the Autumn Term and is a very popular event with the students.

Action: Ali to postpone the date for the St Luke's HAS got Talent - and find a date for the Talent Show to take place at the end of the Autumn Term. Ali to speak to J Fry and Carillion.

Ali to draw up a checklist of things to be done, and how many helpers we will need and Parent Council members will drum up support.

JP will put together a letter.

Tickets will be sold in school at a cost of £2 per adult and £1 per child. Adult ticket will possibly include a glass of wine (JP to speak to TH).

Information and details of help required to follow.

Any Other Business

A parent queried the cost of school trips - they appeared to have gone up in price a lot. JP stated that as a school we are not allowed to make a profit on trips and so the price was reflecting the actual cost of the trip.

A parent asked for clarification on the school uniform, particularly wearing jumpers. JP explained that the uniform is blazer, shirt and tie. A black jumper is optional but must be taken off if the student is not wearing their blazer as it is not part of the official uniform.

Multi-Cultural Links at St Luke's

A parent asked about the multi cultural aspect of St Luke's - what percentages of students come from different ethnic backgrounds? JP said she would give details of the percentages in each school.

A parent asked if the shared reading scheme between students was still happening. Julie will find out from the TA's involved and report back.

Date of next meeting

Two dates were put forward - either 4 or 6 November (Tuesday or Thursday). Details to follow.

Suggestions for next meeting:

Meet the MFL team (is it possible to make this more casual and allow a glass of wine and maybe some background music)

AGM - re-election of officers

St Luke's Talent Show - 16 December 2008-10-03

6.00 p.m. - 8.00 p.m.

Checklist of jobs to be done:	Who by:	Done:
Signing in/Checking Tickets (4 - 8 needed) We could have two on the doors checking tickets. Two downstairs to guide people directly up the stairs - keep downstairs just for performers to enter and leave by. 6 Tables with signing in sheets on - we could keep guests moving into hall. (Tables - Laura/Ali)	PC	<input type="checkbox"/>
Refreshments - serving *** (8 helpers needed) Set up as many drinks stations as we can - some with wine and some with squash so that people can move along quickly. Need to know by beginning of December. ***We will need to be sure that there will be enough parent helpers to do this before we sell tickets. (If not, we can amend the tickets and not give a glass of wine with ticket).	PC	<input type="checkbox"/>
Purchase of wine and squash and glasses/cups	P Council	<input type="checkbox"/>
Purchase of squash and cups for the Green Room (How many performers roughly - info to P Council)	Parent Council	<input type="checkbox"/>
Agree if wine can be served on the evening	JP	Yes/No
Letter to performers (Permission for evening performance and reserving tickets)	JP/Laura	<input type="checkbox"/>
List of performers to Ali/Laura	James/Kay	<input type="checkbox"/>
Maximum 2 per performer can be reserved - tickets to be paid for. Extra tickets can be bought when they are on general sale. Performers' letter and ticket reservation & payment to take place as soon as possible so that we know how many tickets can be sold.		
Make poster and tickets (Diff colours for adult & child tickets)	Laura	<input type="checkbox"/>

Tickets to be shown on the night, but redeemed for a drink at interval - if enough helpers are available to do this.

Check with Technical Team if anything needed for the night	Laura/Ali	<input type="checkbox"/>
Check with James O and Kay if anything needed	Laura/Ali	<input type="checkbox"/>
Ask if staff band will perform	Clare	<input type="checkbox"/>
Notice to go into newsletter	Laura/Ali	<input type="checkbox"/>
Can we have an interval? See JAO	Ali	<input type="checkbox"/> - Yes!
Suggestions for other evenings stall	Clare/Laura to man on night	
Tickets on sale in school - lunchtimes	Clare/Ali/Laura	<input type="checkbox"/>

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