



St. Luke's Science & Sports College Prospectus 2010 - 2011



To fully appreciate the special flavour of our college, please contact us to arrange a tour with our Principal, Mark Pinchin, who will be delighted to show you around.

Our Aims and Aspirations

St. Luke's is a thriving and growing college. We are delighted that so many parents have chosen St. Luke's. We will do all that we can to ensure that students receive the best quality education and a wide range of opportunities during their time here.

We firmly believe in '**Success for All**' for students of all ability levels and this is clearly stated in the **aims** and **values** of the college.

- *To provide the best possible quality of learning within a broad and balanced curriculum in a purposeful and caring college which is based on a Christian Foundation.*
- *To promote a distinctive ethos in which the excitement of learning and the enjoyment of college are experienced within a clear framework of responsible, committed and disciplined behaviour.*
- *To embrace our 'Specialisms', impacting upon raising standards and achievement across the whole College, within and beyond the curriculum and through collaboration within the wider community that we serve.*

We have high expectations for all our students' in terms of academic achievement and standards of behaviour. Equally we are known as the '**caring**' college with our very supportive pastoral system and our close working relationship with parents and the local community. We are here to get the very best out of each and every student by offering a challenging and enriching curriculum with many extensive opportunities. We will continue to develop our policy of ensuring that our more able and talented students are fully 'stretched' and challenged and receive the appropriate level of support, homework and advice. As always, we will continue to work hard to help all students and to strive to achieve '**Success for All**'.

At the heart of the college lies its staff: teachers, administrative staff, learning support assistants, technicians, librarians, nurse, counsellors, caretakers, cleaners, caterers and mealtime assistants. It is the qualities of this group of people, and their commitment and professionalism, that ensures the continuing success of the college.

St Luke's, a Church of England Voluntary Controlled College

As a voluntary controlled Church of England College we have diocese-appointed foundation Governors who help to lead us as an inclusive faith college with a broadly Christian ethos.

Rev. Michael Partridge, rector of Pinhoe Parish, is a governor and regular visitor to St Luke's, who, with a team of Chaplains, one attached to each house, plan and lead assemblies and tutorials and are available to chat to students.



We celebrate the main Christian festivals in assemblies which involve many students and incorporate music, drama, dance and media. In December year 7s enjoy a traditional Carol Service at our local parish church. Other faith leaders also contribute to our assemblies and we respect the beliefs of others, encouraging all our students to consider and develop their own understanding of faith and spirituality. Our worship room is a place for quiet reflection or on occasion lively debate on those big life issues for any student who wishes to use it.



'Encouraging everyone to be Fit to Succeed!'

Specialism @ St. Lukes



The success of the 2008 Ofsted inspection led to our re-designation as a Specialist Science and Sports College, with Mathematics as an additional specialist subject. Ofsted judged our achievements as 'outstanding' and in particular they commented upon the impact that such work has had upon the Whole College, the Community and in particular upon the well being of the young people at St Luke's. We aim to maintain and build upon this work in the following ways.

Fit to Succeed: We will continue to provide students, parents and staff with the knowledge, skills and understanding of being 'Fit to Succeed' through raising the profile and importance of daily physical activity, adopting a healthy lifestyle, drinking plenty of water and the impact that this can have, in particular for students, upon achievement and academic success in National Examinations. Through the Schools Health Education Units 'Fit to Succeed' survey, we track the health, well being and physical activity patterns of our students locally and nationally to ensure that we personalise our work to the needs and preferences of the students.

Curriculum: Students within these subjects perform very well both academically and practically across the enhanced curriculum. The combination of Science and Sport specialisms were originally chosen because they provided the best opportunities to ensure that all students had an exciting kinaesthetic-based curriculum. Consequently this has had a significant impact upon engagement, participation and ultimately achievement. Student uptake, enjoyment and success in all courses has increased.

Extra Curriculum: As you would expect, there are significant opportunities available beyond the curriculum within the Specialist subjects before College, during lunchtime and after College, being led by staff, coaches and other agencies. These opportunities have ensured that students can continue to enjoy their learning and extend their abilities beyond lessons. For up to date details please request a copy of our extra curricular programme.

Resources: With additional resources and equipment, students can really experience the breadth and depth of these subjects. This investment will continue to provide the very best in terms of specialist equipment and facilities, ICT, Technician support and teaching staff! Each subject has a large team of staff dedicated to providing innovative practice, exciting opportunities and through collaborating with other subjects, ensuring that the ethos of Specialism reaches across the College.

Leadership: Through the Sport and Science Councils, we aim to ensure that student voice plays a significant role in determining the future for Specialism. Students can follow accredited leadership courses, support active play at lunchtime and support extra curricular activities and events. Our students are truly our best ambassadors!

Excellence: Students are expected to work towards and beyond their potential. The Junior Athlete Education programme for students performing at high levels in Sport leads to students having a tailored curriculum and support network to ensure that their needs are met, providing a balance between their education and sporting commitments. The Gifted and Talented Science, Maths and



Engineering Club engages students to work together to find solutions to challenges such as providing a self-sustaining power system for the soon-to-be built outdoor environment area, although currently students are busy enjoying the Lego Robotics Challenge. The Mathematics led Study Support residential provides opportunities for students to prepare for their examinations whilst building their confidence and self esteem through outdoor and adventurous activities.

Specialism at St Luke's has brought us local and national recognition by the Youth Sport Trust, Olympian, Para-Olympian and Ministerial visitors. We are truly proud of the achievements made by our students and we will continue to strive for excellence as a result of providing opportunities for maximum participation and enjoyment.

Extending opportunities through collaboration.

The complete endorsement of the LA, at chief officer and subject advisor level demonstrates a clear message of support for our Specialism. As the hubsite for the Government's 'School Sport Partnership' embracing the 'PE and School Sport for Young People' strategy (PESSYP), we have enhanced this work with the inclusion of 'Daily Physical Activity', in support of Devon LA's 'PE, School Sport & Daily Physical Activity' strategy (PEDPASS). Just this year this collaboration has resulted in 88.4% of our Young People undertaking an additional one hour of Daily Physical Activity. We have also become a centre of excellence in Science leading student conferences, regional staff training events, National Science Week events and welcoming visits from Scientists from The Royal Institution. Our Primary Co-ordinators have proved a great success supporting transition, continuity and fun!!

Working with the Wider Community.

We will continue to work in partnership with a variety of organisations to plan and implement a City wide approach to sport and physical activity development. Our partners include the Local Authority, Schools Health and Education Unit (SHEU), Active Devon Sports Partnership and Exeter City Community Sports Development Team along with the many voluntary organisations that play a crucial role in sport/physical activity development.

Another particular focus will be working with adults and families in our local community, providing opportunities to promote learning within science, sport and physical activity and to provide the support needed to enhance community involvement.

Finally, working with the families of our students through projects such as the Skilled for Health programme, we aim to develop an integrated approach to our Fit to Succeed philosophy through partnership between the College and the family home. Our aim is to promote the benefits of being Fit to Succeed beyond our students and into our adult community through the provision of healthy lifestyle education.

Exeter School Sport Partnership

St. Luke's is the hub site for the School Sport Partnership which incorporates 9 Secondary Schools, 63 Primary Schools and 2 Further Education Colleges across Exeter and Mid Devon. We aim to support schools to offer every child a Physical Education and Sport experience that will be relevant to their individual needs. Our mission is to ensure that;

- every young person across the partnership is able to take part in and enjoy PE and sport,
- we promote daily physical activity and health education to all of our pupils.
- we enable all young people to improve and achieve.



Specifically we want every child to be able to access a minimum of 5 hours of PE, School and Community sport per week through the provision of;

- High Quality Physical Education
- A range of activities offered on the school site including after school clubs, intra and inter-school competition and extended activities
- Seamless pathways that lead out to Community Clubs
- A range of opportunities for young people to lead and volunteer
- Support for those young people who have potential and are recognised as being gifted and talented

The Learning College - The Curriculum Plus

At St Luke's we aim to support students in the enjoyment of learning through the provision of an exciting, enriching and personalized curriculum. Our curriculum is developing continuously to meet the changing needs of young people in the 21st century.

Our curriculum is:

- **Inclusive.** Accessible for all students
- **Exciting.** A blend of the best of academic, applied and vocational courses
- **Personalized.** Providing students with a wide variety of choice from the age of 14, tailored to students' individual needs
- **Challenging.** Through appropriate grouping arrangements for all students
- **Differentiated.** Opportunities for 'Accelerated' progress in some subjects for able students
- **Skills focused.** Students are encouraged to develop skills that will help them continue to learn in the future
- **Achievement focused.** We want our curriculum to promote the highest possible levels of student achievement in all subjects, and especially in English and Mathematics.

The St Luke's Curriculum – A Planned Learning Experience for our Students

At St Luke's we think of our curriculum as one continuous learning experience for students. So we liaise and plan closely with our Primary school partners to ensure that our new Year 7 students have a continuous learning experience from Year 6 to Year 7. In Year 9 some students have an opportunity to start GCSE or BTEC courses early. For example some students might start GCSE R.E in Year 9; some students might start an 'Applied' course in Modern Foreign languages that will help them progress onto GCSEs if they wish to in Year 10. We also plan aspects of our curriculum in partnership with F.E Colleges like Exeter College to help our students move into Post 16 education when they leave us.

The St Luke's Key Stage 3 Curriculum (Years 7-9)

Students follow a broad and balanced common curriculum in a range of subjects including the following subjects:

English	Mathematics	Science
I.C.T.	R.E.	PSHEE/Citizenship
French	Spanish	Geography
History	Art	Drama
Music	Learn 2 Learn	Design and Technology



Please note:

1. 'Learn 2 Learn' is an exciting new programme in Year 7 which takes up almost 1 day of Year 7 students' timetables. The focus of these lessons is to help students develop skills which will help them learn in future years at St Luke's and beyond. These lessons also include subject content from Geography, History, R.E, PSHEE and Citizenship.
2. PSHEE stands for Personal, Social, Health and Economic Education. Content covered in these lessons helps students develop their personal and social skills in a range of contexts.
3. Design Technology includes: Electronics; Food Technology; Graphics; Resistant Materials and Textiles.
4. Students will study either French OR Spanish as a major language in Years 7 and 8, with the other as a second language.
5. Religious Education is taught in accordance with the Agreed Syllabus determined by the Christian churches and other faith communities.
6. Setting takes place in some subjects from Year 7 or Year 8, most commonly in Mathematics, Science, French and Spanish. Specific details of our setting policy are available from the College on request.

The St Luke's Key Stage 4 Curriculum (Years 10-11)

All students follow a Core Curriculum including the subjects shown below:

Mathematics	English (Language and Literature)
Science	ICT
Physical Education	Religious Education
Citizenship	Personal, Social, and Health Education (PSHE)

Please note:

- Science is part of our core curriculum, however as a Science College we provide students with a choice of ways in which they can learn Science, including: Biology, Chemistry, Physics, Single Science, as well as a range of options within our BTEC Science programme, and also the opportunity to study the and Environment and Land-Based Studies Diploma.

Personalising the Curriculum 14-19

In Years 10 and 11 the curriculum is increasingly flexible and students have a wide range of option choices available to them. Students are encouraged to choose courses which they enjoy and are suitable to their preferred learning style. Students and parents have access to wide-ranging Careers advice through our PSHEE programme, Connexions personal advisers, and through the College Options Evening.



GCSEs at St Luke's

We offer a range of optional GCSEs including more 'academic' subjects such as French, Italian, Spanish, Mandarin Chinese, Statistics, Geography, History and Psychology.

We also offer practical or expressive GCSE courses in subjects such as P.E., Art and Design, Drama, Dance, Music, Electronics, Food Technology, Graphics, Resistant Materials and Textiles.

There are opportunities for students in higher level Mathematics or English sets to incorporate Statistics and Media Studies as an integral part of their core curriculum.

St Luke's Applied Learning/BTEC Programmes

We offer a range of Applied Learning courses at St Luke's. These are courses that are taught in a more practical way, and which include more links with the world of work. These courses include: BTEC First courses in Health & Social Care; Public Services; Science; Sport, and Travel & Tourism. We also offer BTEC Work Skills courses, the OCR National in ICT; and vocationally related courses in Modern Foreign Languages.

Young Apprenticeships

These programmes are vocational skills courses for students who want to develop practical skills in a specific vocational area. Work placements are an integral part of these types of courses. We currently offer Young Apprenticeships in Motor Vehicle Mechanics in partnership with Exeter College, and in Sport here at St Luke's. Apprenticeship programmes take place over two days per week.

Exeter College Link Courses

We have excellent links with Exeter College. A number of our students enjoy travelling to Exeter College for one afternoon per week to follow skills-based courses in Construction, Motor Vehicle Mechanics, Beauty Care, Hairdressing, or Hospitality and Catering.

In addition we also provide students with the opportunity to study the BTEC First Certificate in Children's Care, Learning & Development, which also takes place at Exeter College.

Foundation Learning

We offer a separate suite of qualifications for students who feel that choosing a full set of GCSE or BTEC options might prove to be too much for them at this stage, and who want to study on a practical course to get a qualification that will help them do more GCSEs or BTECs in the future.

Our BTEC Work Skills course and our ASDAN Certificate of Personal Effectiveness course is ideal for such students, and gives students opportunity to do practical work across a range of subjects such as Careers Education, Work-Related Learning, Science, Technology, the Arts, Environmental Work, Hospitality & Catering, and The Wider World. Students also have opportunities to develop their Functional Skills in English, mathematics, and ICT; and also Personal Learning & Thinking Skills in areas such as Communication, Problem-Solving, and Teamwork.



Diplomas!

Diplomas are a new qualification that combine both academic and practical learning. These courses have been co-written with local employers, and include plenty of opportunity for work-related learning. Diplomas have real value in terms of GCSE and A Level equivalents. Successful students on Advanced Level Diploma courses will often be able to move on to University if they wish to do so. On Diploma courses students have opportunity to: study a range of topics in one area of employment; develop practical skills in that area of employment; develop their 'Functional Skills' in Mathematics, English & ICT; and develop their personal, learning & thinking skills.

From this September (2010) St Luke's is leading a Diploma course for students across Exeter in Environment & Land-Based Studies. We also offer the Sport and Active Leisure Diploma to students across Exeter. Our students will also have opportunity to attend Diploma courses organized by other schools in Exeter including the Creative and Media Diploma and the Hair and Beauty Diploma.

Diploma courses will take place over two days per week, and lessons could take place on 2 or 3 sites across Exeter schools and Colleges or Bickton College.

Learn 2 Work (L2W)

This is a general work-related programme that helps students develop skills for work such as teamwork and problem-solving. The L2W programme also gives students opportunity to try 'tasters' in a variety of vocational skills areas in a general way.

Students can choose how they spend their two days per week on this course, from a range of options including: Construction (Exeter College), Hairdressing, Animal Care (Bickton College), Motor Vehicle Mechanics (Exeter College), and Outdoor Education (organized by St James school).

Independent Learning – The New Technologies

We employ the new technologies in a variety of ways as one part of our aim to encourage our students to become 'Independent Learners'. For example:

- Revision classes captured on Digital Video and made available to students via mobile phone technology.
- ICT suites in all subject areas to enable students to engage in individual research.
- All students will have access to a 'Personalised Online Learning Space', through a new 'Virtual Learning Environment', enabling students to access class work, coursework and homework online.

Enrichment Learning

At St Luke's we provide plenty of opportunity for students to learn outside of the classroom and outside of normal school hours, examples of which are outlined below. We have a large number of sports clubs and teams, opportunities for students to learn to play a musical instrument, opportunities to take part in Musical and Drama productions, and opportunities to take part in Enterprise Activities. All students can take part in our annual Activities Week with opportunity to take part in trips abroad, or Outdoor Education activities, or activities in the Arts or Sciences. Students can take part in our College or House Councils, and have a voice in how we run and further improve our College.



Special Educational Needs including Gifted and Talented Students

St Luke's College is committed to the principles of Inclusive Education. We strive for full inclusion of all students in all aspects of college life and curriculum at all times. We believe that each child should receive the same common entitlement as outlined in the National Curriculum. We endeavour to achieve this, particularly at KS3, and in later years try to develop curriculum programmes designed to meet individual needs and which are appropriate to the world of work. We also have specialist provision for students with physical difficulties in college and support in the Brunel Centre.

Teaching in the mainstream curriculum is ably supported by a growing team of Teaching Assistants who work mostly in the classroom to offer additional help to individuals and groups within the lesson situation. We are equipped to assist access to all parts of the college for students with disabilities and maintain an accessibility plan as well as an SEN policy which is reviewed annually.

Our Special Needs Coordinator (SENCO) arranges additional input sessions for some students as appropriate, particularly focusing on boosting literacy. Students who have English as an Additional Language (EAL) receive help from college and the EAL service.

The Edison Centre is a well-equipped facility, which can offer a variety of support packages to both individuals and small groups of students.

The Edison Centre also provides the venue for 'UTOPIA', a club which runs most lunch times for students who may want a little respite in the day from the lively atmosphere of a busy college.

Over the last six years we have developed a very successful, ongoing link with Ellen Tinkham School for students with severe and profound learning difficulties, in which students visit us and take part in a wide variety of lessons.

The ARC Centre is located separately from the Edison Centre. It provides support and guidance for students who are experiencing a variety of difficulties mainly linked with behaviour. A student may be referred to the ARC centre by the Head of House or a member of the Senior Team for a lesson or for longer, possibly extending to several days. During their stay students are provided with work similar to that being done in the classroom and offered support with their learning should they need this. They may also be offered some counselling help.

The Brunel Centre supports students with Physical Difficulties to be included in every aspect of College life. The excellent facilities allow the students' personal and therapeutic needs to take place in school while the specialist TAs enable them to access mainstream lessons.

Our full, detailed Special Educational Needs and Accessibility Policy is available to any parent on request



Gifted and Talented Students

At St Luke's we pride ourselves on challenging all our students to make the most of their potential. To achieve this, we have developed a comprehensive provision for our most able students, whatever their area of specialism.

We hold a register of Gifted and Talented Students based on information from primary schools, college data and teaching staff. The list is reviewed every year and is available to all staff so that teachers can plan their lessons accordingly and ensure that all students find their lessons challenging and have opportunities to shine.

As well as this provision in normal lessons, there are a number of extra-curricular enrichment opportunities including the Believe and Achieve Sports Academy and mentoring programme, study skills residentials, scholarships to Exeter College through the Exeter Progression Awards, master class days at Exeter University, running the college on Challenge Days, (and bossing the teachers around), and the annual G&T Evening with guest speakers such as Sir Ranulph Fiennes, Michael Caines MBE and Benjamin Mee.

We run a large range of subject-specific G&T activities such as accelerated entry to examination courses, Maths club, Drama productions and a wide range of sporting clubs and teams.

Statistics show that our % 3A*-A has risen at a faster pace in relation to other schools in the area

"St.Luke's is proud of the success of it's G&T programme and students have leapt at the extra opportunities on offer. Many of the extra-curricular activities are open to all students, (not just those recognised as being G&T for that subject), so that any student with an interest will get the opportunity to explore and take it further. Their feedback has been overwhelmingly positive, saying that as well as learning more, it has increased their enjoyment of college and encouraged them to try new things. The impressive GCSE results have reflected this as G&T students have surpassed their target grades and our percentage of students achieving 3 A* - As has risen faster than any other secondary school in the area."



THE BEHAVIOUR STRATEGY

Our aim at St. Luke's Science and Sports College is to provide a happy, orderly environment where students are encouraged to take responsibility for themselves. This creates an atmosphere in which all can achieve their full potential.

We have a positive policy for the encouragement of good behaviour. This resulted from a joint staff and student review of our expectations, rights and responsibilities. From this came our Code of Behaviour, which is reviewed regularly.

The Code of Behaviour is supported by detailed procedures to:

- Positively encourage and reward good behaviour and achievement
- Discourage and eliminate disruptive behaviour,
- Ensure that each student assumes responsibility for his or her actions
- Eliminate prejudice and all forms of bullying

These procedures include

- House points, certificates and awards
- Letters of commendation
- Awards, achievement assemblies and evenings
- Rewards and trips
- A report system at several levels to monitor student behaviour
- Time Out to deal with disruptive behaviour in lessons
- Behaviour Support and Reintegration Facility
- Detention
- Fixed Term, or in extreme cases, permanent exclusion

In all cases parents are asked to support Behaviour Management Policies at St. Luke's Science and Sports College.

CARING FOR OUR STUDENTS

St. Luke's is a caring college with a real concern for every individual girl and boy. We operate a vertical house system for pastoral care and registration. This means that all students are in one of four houses where there is a family spirit, and a smaller community within the larger college community to encourage cooperation and competition.

Our Heads of House and Deputy Principal for Learning coordinate the work of tutors and two Key Stage Co-ordinators. Thorough liaison takes place with the Primary Schools, and with Exeter College, FE establishments and the Careers Service (Connexions), to ensure a smooth transition through the crucial stages.

Each House is supported by a chaplain for assembly and pastoral welfare.

CODE OF BEHAVIOUR

The students and staff of St. Luke's want a happy and successful College. To ensure this we will:

Respect and care for each other.

Be responsible for our own behaviour

Look after the college and respect each other's property

Work to the best of our ability and allow others to work without disruption

Support the college's anti-bullying policy



The Four Houses and House colours are:

DARWIN – Red

FRANKLIN – Yellow

GALILEO – Sky Blue

RUTHERFORD - Purple



Each House has its own identity and students take pride in belonging to their House and participating in activities and inter House events.

The Tutor is the key person for students and parents and this person is able to get to know a small group of students well. In addition to Registration and Tutorial time the tutor is responsible for:

- Monitoring the academic, personal and social development of students within a mixed age tutor group.
- Academic Tutoring, including one to one reviews of progress.

We have a Pastoral Care Team who are available to students and parents to discuss on a completely confidential basis anything which may be causing them concern. St. Luke's has an active anti-bullying policy, which is reviewed annually by students and staff. The full policy is available to all parents on request.

Student Voice is very important at St. Luke's and is represented through effective student run House Councils and the College Council. The Councils work to set an agenda recognizing success, discussing learning issues, the environment and in developing new initiatives.

TRANSPORT TO COLLEGE

The Director of Children's Services has asked that parents are reminded that if children are unaccompanied between home and the picking-up or setting-down point, they make sure that their children know and follow the safest routes. This may not be the shortest. Please ensure that children know the safest place and how to cross busy roads. Please notify the Area Education Office or the college of any changes in your circumstances that affect transport needs. Please remember that it may not be possible to give prior notice of bad-weather arrangements or vehicle breakdowns. St. Luke's Science and Sports College Healthy Schools Programme encourages students to travel to college safely by bicycle through its Travel Plan for which we have been allocated the Platinum Award.

Students should be in college by 8.35am for registration promptly at 8.45am but should not arrive earlier than 8.25am unless attending a supervised breakfast club.

LOCAL EDUCATION AUTHORITY
Devon County Council
County Hall
Topsham Road
EXETER EX2 4QG
Telephone (01392) 382000

Director of Children and Young People's Services: Anne Whiteley
Director of Learning & Schools: Judith Johnson

Correspondence with the Local Authority should be addressed to the Director of Learning & Schools or by the enquiry form in the LA website www.devon.gov.uk which is found on the Learning & School section.



COLLEGE UNIFORM

2010 COLLEGE UNIFORM CODE (With effect from Monday 5th July 2010)

We set great importance on the wearing of college uniform as a way to promote students' sense of belonging. We have a very smart uniform, with items that can be purchased through a number of different outlets. All students from Year 7 to 11 are expected to wear the appropriate uniform at all times. We teach the students to take pride in their appearance at all times. We will of course accommodate any recognised religious or cultural standards in keeping with the inclusive ethos of the College.

Black Blazer with pocket college badge.

Coats & Scarves may only be worn outside the building and not as a substitute for a blazer. Coats should be a dark colour. Hoodies are not acceptable as coats.

Tie in House stripe, pulled up to the neck.

V Neck Sweaters (not cardigan) only must be plain and black and only worn under the blazer.

Shirts must be plain and white with buttons all the way up and tucked into trousers or skirt. Blouses with shaped necks and no collar / top button are not permissible. Course specific specialist tops may only be worn when the student is on the scheduled course.

T Shirts worn under the shirt must be plain white, with no logos and should be tucked into trousers or skirt

Trousers must be plain black and full length. No jeans of any colour. Skinnies are not acceptable.

Skirts must be plain black and no higher than 5cm above the knee. Frilled / RaRa / Cheerleader skirts are not acceptable.

Socks must be plain black, white or grey. No other colour. Tights must be black or natural.

Shoes must be plain black leather or leather look alike with lace or Velcro fastening with enclosed toes and heels and the heel must be of a sensible height. Trainers are not acceptable, as are any shoes made of canvas; Uggs, Flip Flops or High Fashion Boots are not acceptable. Adornments such as large buckles, logos are not acceptable. Walking, climbing, outdoor activity, hard toed shoes or industrial boots are not acceptable, unless specifically required as part of a student's Personal Protective Equipment

Fashion Belts, Hoodies, Baseball Caps or any form of denim are unacceptable and must never be worn.

Hair must be clean and a natural colour. Styles must not reflect any group affiliation e.g. carved patterns, mohicans, excessively short crops are not considered acceptable.

Jewellery for H & S reasons jewellery is strictly limited to a watch, one stud earring in each ear, one small ring and one small necklace (worn underneath shirt). Facial jewellery / piercings are not acceptable, neither are bracelets, bangles or chunky necklaces.

Chewing Gum must not be brought into College.

P.E. Kit

College Approved Tracksuit Top without hood.

Polo Shirt: Red with college logo.

Rugby Shirt: Red with black horizontal band (reversible) with college logo.

Plain black shorts or plain black tracksuit bottoms full or three-quarter length.

Gym socks: white or red.

Trainers with non-marking soles.

No jewellery or mobiles of any sort may be carried or worn during PE lessons.



Summer Uniform (At the Principal's Discretion)

Black, plain, tailored three quarter length trousers are acceptable only during the designated summer uniform period. Harem trousers are not acceptable.

Tailored black shorts are acceptable during the designated summer uniform period. Again such shorts must not be higher than 5cm above the knee.

Students may choose to leave off the blazer (but should not replace this with the V neck sweater or any other non uniform tops). Students must continue to wear their ties.

Full College Uniform starts again for all Students from the start of the new term in each September.

Mobile Phones

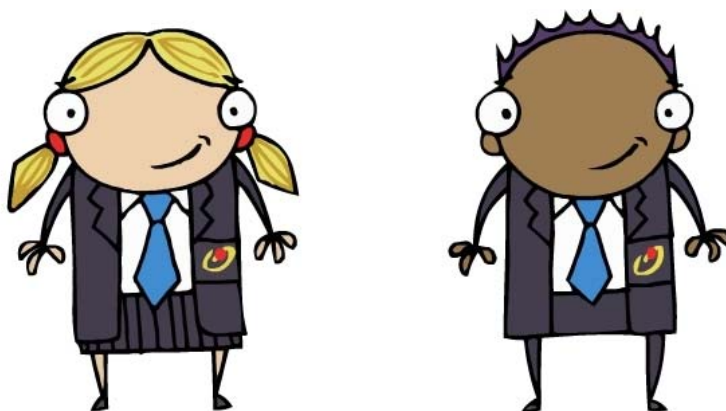
Mobile phones and MP3/4 players may only be used at break and lunch but must be switched off and out of sight at all other times. Any phone used to record staff / student incidents will be confiscated. The college accepts no responsibility for mobile phones or any other electronic or personal equipment. It is advisable to have all items of clothing and equipment named or marked for identification purposes and to have your own insurance in place for items of value.

Lockers

Lockers are available for students use on payment of a £5 non -refundable rental charge, covering the time the student is at the College. Priority is given to cyclists who wear full safety equipment and to students with physical impairments. Thereafter students may apply for a locker from the Key Stage Coordinators.

Uniform Abuse

Parents and carers have a responsibility to ensure all students meet the College's Uniform Code. Students will be instructed in the first instance to correct / remove items which do not conform to the College's Uniform Code. Staff are authorised to confiscate from persistent offenders, non uniform items and or items being used in an inappropriate manner. In general most confiscated items will be returned to the student at the end of the day. Where the student persistently breaks the uniform code, confiscated items will only be returned at the end of the day to the parent or carer of the student. Detentions may also be issued to encourage students to comply with the uniform standard. On occasion parents / carer may be contacted first thing in the morning to arrange for a student to be sent home to correct the uniform issue, returning immediately to College on completion.



GENERAL INFORMATION

Student Admissions

The college has a roll of 950 students, with 190 per year group.

St Luke's is a popular school which is regularly oversubscribed. Places are usually available to first choice students who fulfil the admission criteria in the LA 'Next Step' information booklet.

Currently the number of students (PAL – Pupil Admission Limit) in each year group is:

Year 7	Year 8	Year 9	Year 10	Year 11
190	190	190	190	190

COLLEGE TERMS AND HOLIDAYS 2010 / 2011

TERM	FIRST DAY	LAST DAY
Autumn	Friday 3 rd September 2010	Friday 17 th December 2010
Spring	Tuesday 4 th January 2011	Thursday April 7 th 2011
Summer	Tuesday 26 th April 2011	Fri 22 nd July 2011

Half Term Holidays	Autumn: 25 th – 29 th October 2010 Spring: 21 st – 25 th February 2011 Summer: 30 th May – 3 rd June 2011
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Bank Holidays	Monday 27 th December 2010 (for Christmas Day) Tuesday 28 th December 2010 (for Boxing Day) Monday 3 rd January 2011 (for New Year's Day) Friday April 22 nd 2011 (Good Friday) Monday April 25 th 2011 (Easter Monday) Monday 2 nd May 2011 (May Day) Monday 30 th May 2011 (Spring Bank Holiday)
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INSET Days

Wed & Thursday 1st & 2nd September 2010 , Friday 26th November 2010, Monday 7th March 2011 & Friday April 8th 2011.

The College Day 2010 / 2011

There are 5 one hour lessons each day. There is a break of 20 minutes in the morning session. This gives 25 hours taught time. The Secretary of State's recommendation is 24 hours a week for this age group. Attendance is closely monitored using an electronic registration system.

	Morning Session	Afternoon Session
Monday/Friday	8.45 – 1.25	2.10 – 3.10



Extended Studies - Homework

Homework or extension studies are an essential part of learning and will be set regularly in most subjects. A student planner book is issued to all students to record homework and coursework set amongst other things. Parents/Carers are asked to monitor that homework and coursework is carried out and to provide the best possible conditions for learning and study at home. Parents/Carers are asked to check and sign the student planner regularly and to use the space available for home / college communication

Homework Club.

There is a homework club twice a week between 3.15 & 4.15pm, supervised by staff in the Library Refreshments are supplied on both days. Please could we ask parents to encourage their sons/daughters to use these homework sessions. Students will have full use of the reference books and websites necessary to complete their homework.

College meals and Lunchtime Arrangements

College meals are cooked on the premises, and in accordance with our Healthy Schools policy offer low fat, low salt, nutritious options. Meals are wholesome and varied at reasonable prices, with a choice of a set meal or cafeteria selection. Students may also bring a packed lunch to be eaten in the College atrium or outside at picnic tables. The Dining facility is also open during the Morning Break. We operate a cashless, pin system, for students and staff. Students can top up their cards using the machines provided.

If you live near the college and give permission for your son or daughter, who is in Year 10 or 11, to go home at lunchtime please note that you will be taking responsibility for them at this time. These students will be expected to return between 2.00pm and the bell at 2.05pm for a 2.10pm start. Students in year 7 8 & 9 remain on site at lunchtimes unless the college is given prior notice or a very exceptional circumstance. Many students participate in lunchtime clubs and activities on site. No students are allowed off site at breaktime.

Families receiving Income Support normally qualify for a free college meal and may select items up to a sum fixed each year, currently £2.10. No refunds are given, and anything above this figure must be paid for.

An extensive variety of lunchtime clubs are available using our sports facilities as well as other activities like Chinese club, Computer club and Lunchtime revision classes.

Attendance

If a student is absent please let us know on the morning of the first day of absence by ringing 204600, and choose option 1. Our Attendance Officer will ring home if we have not been notified of an absence. On the student's return please send a note explaining the length of absence as this is a legal requirement.

Educational Welfare Officer

The college is assisted an educational welfare officer. Should you have any problems with attendance, require any information regarding transport, or have any similar problems she will be happy to call on you. The EWO can be contacted through the college office or the Area Education Office.



Family Holidays

Please do not arrange holidays in term time. Students suffer badly from interruptions to the normal pattern of learning and may not be able to make up for missed work.

We do not authorize holidays for students in years 10 & 11, nor around examination periods. In exceptional circumstances when a student must be absent during term time, Holiday Request Forms are available from the college office. Permission may be authorized dependent on the student's attendance record and at the discretion of the Principal and Governors.

Part time Jobs

As they get older, some students will get part time jobs. **We ask that parents ensure that these are compatible with the demands of college work, which must come first.** The employment of college children requires a work permit and the agreement of the Principal. Application forms are available from the college office.

Cycling

Students may travel to college by bicycle as long as it is in good mechanical order, including lights when needed. Parents are strongly advised to provide appropriate safety clothing, including helmets, and to ensure that their children know how to ride safely in today's traffic conditions. Although every precaution is taken over the safety of bicycles, we are unable to take responsibility for theft or damage. Students must always walk their bicycles within college grounds, park them in designated areas and use a good security lock.

Summer 2010 - Best Ever Results!

1. GCSE and other results

- 45% of our students achieved at least 5+ A*-C grades or equivalent including English and Mathematics.
- 61% of our students achieved at least 5+ A*-C grades or equivalent level.
- 22% of our students achieved at least 3 A* or A grades at GCSE or equivalent level.

2. Key Stage 3 Teacher Assessments

- 71% of our students achieved Level 5 or above in English.
- 31% of our students achieved Level 6 or above in English.

- 69% of our students achieved Level 5 or above in Mathematics.
- 47% of our students achieved Level 6 or above in Mathematics.

- 87% of our students achieved Level 5 or above in Science.
- 40% of our students achieved Level 6 or above in Science.
-



St Luke's Science & Sports College Exam Results Summer 2010

No. of students aged 15 - 194 Female-80 Male-114

No. of students not entered for exams :- 2

GCSE Results

Subject	Entries	A*	A	B	C	D	E	F	G	U (fail)
English	42	0	1	3	18	13	2	4	1	0
English Literature	174	0	9	30	58	48	19	8	1	1
Mathematics	188	0	14	25	54	34	25	22	12	2
Statistics	13	0	2	5	6	0	0	0	0	0
Science	132	0	0	2	12	53	34	21	9	1
Biology	55	0	3	17	27	7	1	0	0	0
Chemistry	55	0	5	15	20	13	1	0	1	0
Physics	55	0	9	9	25	11	1	0	0	0
Science (Voc)	100	2	20	64	11	3	0	0	0	0
French	20	0	1	7	7	5	0	0	0	0
Spanish	30	0	3	2	3	11	6	3	1	1
Art & Design	56	1	5	12	12	19	6	1	0	0
Drama	8	0	0	2	5	0	1	0	0	0
Media Studies	58	2	16	26	7	4	3	0	0	0
Geography	30	0	0	5	12	6	4	0	1	2
History	34	0	7	10	7	6	2	2	0	0
P.E.	21	0	6	4	4	6	1	0	0	0
Dance	13	0	0	2	2	4	5	0	0	0
Food Technology	41	0	0	3	10	13	10	4	1	0
Resistant Materials	20	0	0	1	2	3	7	4	2	1
Electronics	15	0	0	0	8	3	1	2	0	1
Product Design	21	0	0	3	6	6	0	5	0	1
R.E.	104	0	3	12	30	26	19	8	3	3



Psychology	32	0	0	6	9	10	5	2	0	0
ELBS	34	0	0	1	4	6	8	12	3	0
Totals	1351	5	104	266	359	310	161	98	35	13
GCSE SHORT COURSES		A*	A			B				U(fail)
						C	D	E	F	G
P.E.	4	0	0			1	2	0	0	0
R.E.	80	0	1			2	15	12	16	14
ICT	1	0	0			0	0	0	0	0
Total	85	0	1			3	17	12	16	14
						9				13

SUMMARY OF EXAM RESULTS 2010

Students (per cent)	ENTRIES		Achieving		ENTRIES 1 +GCSEs	Achieving		No passes A*-G
	5+GCSEs	5+A*-C (inc. Eng & Maths)	5+A*-C	5+A*-G		1+A*-C	1+A*-G	
Boys								
College 2010	93	39	53	95	98	83	97	3
Girls								
College 2010	94	54	71	95	100	90	100	0
All Students								
College 2010	94	45	60	95	99	86	98	2

Student	A*	A	B	C	TOTAL
Eisha Miah	4	7	2	0	13
Samuel Emmerson	0	7	6	1	14
Rieuan Elliott	4	3	3.5	1	11.5
Amy Couch	5	1	4	2	12
Charlotte Jewell	0	6	5	2	13
Peter Wheeler	4	4	2	2	12
Steffanie Herd	4	1	5	2	12
Heidi Bolt	4	0	5	3	12
Alex Capell	4	1	2	5	12
Jennifer Dean	0	7	3	1	11
Michael Southwell- Dymock	0	2	8.5	1	11.5
Faye Windsor	0	8	4	0	12
Sophie Feist	4	0	2	6	12
Ashton Goff	6	0	1	3	10
Simon Olding	0	9	2	1	12

Congratulations to all our Year 11 Students.

We wish them all the best for the future.



Senior Leadership Team

Mr Mark Pinchin	Principal
Mr Martyn Esau	Deputy Principal
Ms Julie Phelan	Deputy Principal
Mr Dave Holt	Assistant Principal and Director of Specialism
Mrs Gail Whalley	Assistant Principal; Staff Development / Welfare
Miss Kealey Sherwood	Assistant Principal; Director of Community

Teaching Staff

Mr Jonathan Asprey	Head of Art
Ms Oonagh Balue	Head of Galileo House; English; Health & Social Care
Ms Michelle Barden	English
Mrs Ali Bolt	KS4 PE Coordinator
Mrs Gemma Boyson	Science
Mrs Emma Britton	Head of English and Media Studies
Mrs Susan Campbell	PD Coordinator
Ms Pauline Christopher	Learn to Learn Coordinator; Geography
Mr Maurice Coates	Head of Music
Miss Ashleigh Coetzer	Assistant Head of English
Mr Lindsay Coren	Assistant Head of Maths
Mrs Stephanie Cornish	KS3 Coordinator for Science
Mrs Jo Creed	English
Mrs Stephanie Diamond	Science; Engineering
Mr Tom Dolley	Head of Geography; History
Mrs Rebecca Dupré	Head of Design and Technology
Mrs Jan Egford	Head of Mathematics
Mrs Lucy Farmer	Modern Foreign Languages
Dr Simon Garrett	Mathematics; Music
Ms B Geeson	Head of Modern Foreign Languages and Business
Miss Rebecca George	Applied Learning Coordinator; PE
Mr K Giraudon	Global Dimension Curriculum Coordinator; Modern Foreign Languages
Ms Jayne Greenwell	SEN; English
Mr Robbie Hallam	KS3 PE Coordinator
Mr Dan Hamer	Head of Rutherford House; Design and Technology
Mr Ben Harrison	Art
Mrs Katherine Harrison	Head of History; Health & Social Care Team Leader
Mr Peter Harrison	Behaviour Support Manager
Mrs Wendy Harrison	PSHE/Citizenship Coordinator; RE
Mrs Clare Hepworth-Wain	Head of Franklin House; ICT
Mrs Lindsay Holt	PE and Dance
Mrs Kate Humpherys	Assistant Head of Science
Mrs Sam Isard	Science
Miss Natalie Jones	History; Learn to Learn
Mr Mat Kelly	PE
Mrs Sam Lander	Head of P.E. and Dance
Miss Laura Martin	Mathematics



Mr Stephen McNamara	STEM Coordinator; Design and Technology
Mrs Krissy Millington	SEN Coordinator
Mr S Mitchell	English
Mrs Katherine Neve	Work Related Learning & Enterprise Coordinator; MFL
Mr Bill Norris	Head of ICT
Mr James Oxer	Head of Darwin House; Science
Mr Torsten Payne	Gifted & Talented Coordinator; RE; Psychology
Mr Richard Pepperell	Science
Mr Chris Pollard	Mathematics
Dr Chris Poole	Mathematics
Mr Ian Potts	Head of Drama
Mr Matt Roberts	English
Mr Paul Scarbrough	Head of Science
Mrs Maria Shepherd	MFL
Mr Lee Smith	Design and Technology
Mr Peter Smith	Science
Mr David Spriggs	Science
Miss Amy Staddon	Design and Technology
Miss Kate Stratton	One to One Personalised Tuition Teacher
Miss Maeve Sweeney	Head of RE; BTEC
Ms Denise Thomas	Art
Mrs Sophie Tucker	Science Community Coordinator
Mr Matt Upston	PE; School Sports Coordinator
Mr James Willmott	Mathematics
Mrs Elaine Wiseman	Art
Mrs Rebecca Wood	Science

Additional School Partnership Staff

Miss Victoria Dooley	School Sports Coordinator (based at Tiverton High School)
Mrs Catherine Holt	Assistant Partnership Development Manager
Miss Hannah Smith	Senior Competition Manager

Support Staff

Mr Peter Baker	Business Manager
Mrs Joan Fry	Principal's P.A.
Mrs Alison Taylor	Curriculum & Timetable Support Services Manager
Mrs Jo Taylor	Data Manager
Mrs Bronia Burland	Office Manager; P.A. to Director of Specialism and Partnership Administrator
Mrs Geraldine Matthews	Admin Assistant; P.A.; Student Liaison Officer
Mrs Claire Annunziata-Jones	Admin; Reception; Free School Meals
Mrs Louise Honan	Admin; Reception
Mrs Karen Steer	Admin; Reception; New Admissions
Mrs Caroline Westaway	Admin; Reception; First Aid
Mrs Jan Worth	Attendance Officer
Mrs Jill Thomas	Admin Assistant – Attendance
Mrs Alison Phillips	Senior Exams Officer
Mrs Karen Taylor	Exams Officer
Mrs Debra Brant	Work Related Learning Administrator
Mrs Karen Ferry	Work Related & Applied Learning P.A.
Mrs Jackie Mayer	SEN Administrator



Miss Laura Jewell
Miss Clare Still

Cover Supervisor; Parent Liaison Officer
Cover Supervisor

Miss Emma Fry
Mr P Sutton
Mr Rhodri Cooper
Mr Elliot Butler
Dr James Kerslake
Mr Simon King
Mrs Ann Walker
Mrs Ali Lazarczyk
Mr Richard Long
Miss Jennifer Stone

ICT Systems Manager
ICT Technician
Media/ICT Technician
ICT Apprentice Technician
Science/ICT Technician; Web Site Administrator;
Science Technician
Reprographics Manager
Display; Media/Public Relations Officer
Design and Technology Technician
Expressive Arts Technician

Mrs Aileen Hamer
Mrs Helen Martin
Mrs Jan Scagell

Library Manager
Assistant Librarian
Assistant Librarian

Mrs Jenny Harrison
Mrs Lorraine North
Ms Maria Callard
Mrs Marian Sercombe
Mrs Bridget Sharratt
Ms Vicky Nolan
Mrs Liz Quinn
Miss Alison Baker
Mrs Debbie McCaughan
Mrs Kim Tape
Mrs Lynn Gove
Mrs A Whittingham

Behaviour Support Coordinator
Behaviour Support Assistant
Assistant to SENCO; L2W Coordinator
KS3 Coordinator: Support to Heads of Houses
KS4 Coordinator: Support to Heads of Houses
Inclusion Worker
Liaison Worker
Higher Level Teaching Assistant (Numeracy)
Higher Level Teaching Assistant (Literacy)
Specialist Teaching Assistant
Specialist Teaching Assistant
Specialist Teaching Assistant (Modern Languages)

Teaching Assistants:

Mrs Sally Alford
Mrs Kathy Baker
Ms Rachel Bastin
Mrs Jemma Harrison
Mrs Janet Hathway
Miss Mandy Hayter
Mrs Karen Herd
Mrs Janice Hewings
Mrs Michaela Manning
Miss Tracey Marshall-Gray
Ms Jane Mauruschat
Ms Christine Mcgivernan
Miss Emma Phillips
Miss Claire Russell
Mrs Faye Small ; NVO Assessor for Teaching & Learning
Mr Ben Trevor
Miss Gale Ward
Miss Gill Westcott
Mrs Heather Westlake



Brunel:

Mrs Rebecca Johnston
Mrs Katie Sanders

Senior Healthcare Assistant
Specialist Teaching Assistant

Ms Clairmarie Brailey
Mrs Joanne Callard
Mr Peter Cornish
Mr Vic Lonton
Ms Kiki Rademaker

Teaching Assistant
Teaching Assistant
Teaching Assistant
Teaching Assistant
Teaching Assistant

Miss Emma Pearce
Miss Yazmin Richardson
Miss Lisa Westwood
Miss Ashlee Jumper

Teaching Assistant
Apprentice Health Care Assistant
Apprentice Health Care Assistant
Apprentice Health Care Assistant

Chaplains:

Rev Mike Partridge
Rev James Grier
Mr Martin Thompson
Mr Ed Bird

Mrs Gillian Rayner
Ms Emma Hamilton
Ms Michelle McFarlane
Mr Darren Kenyon
Ms Caroline Earp
Mr Geoff Matthews
Miss Jo Gregory

School Nurse
Education Welfare Officer
Connexions Adviser
Connexions Adviser
Exeter College Student Advisor
Caretaker
Kitchen Manager



The Governing Body of St.Luke's Science & Sports College

The Governing Body is made up of seven Parent Governors, five Foundation Governors, two LEA nominees, three Staff Governors, two Community Governors, two Sponsor Governors and the Principal. Governors work together with the Principal and staff to ensure the success of the college, the fulfilment of its aims and best use of resources.

The present Governors (as at September 2010) are as follows:-

<i>Foundation Governors</i>	<u>Term Ends</u>
The Revd Michael Partridge	<i>(ex officio)</i>
Mrs Teresa Stewart	18/12/2011
Mrs Hannah Foster	12/06/2012
Mr Robin Thwaytes	13/10/2013
1 <i>vacancy</i>	

Devon County Council Nominees

Mrs Lorraine Beechener	01/06/2013
Mr Paul Brown	21/02/2014

Parent Governors

Mrs Julia Jordan	19/11/2010
Mrs Amanda Ryder	05/02/2012
Ms Jennifer Kevern	31/03/2013
Mr Adrian Harding	30/09/2013
Mrs Angela Marien	08/12/2013
2 <i>vacancies</i>	

Teacher Governors

Ms Pauline Christopher	06/10/2013
1 <i>vacancy</i>	

Staff Governor

Mrs Becky Johnston	31/03/2013
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Community Governors

Ms Chris Buswell (Chair)	13/09/2011
Ms.Faith Stafford (Vice-Chair)	05/02/2012

Sponsor Governors

Mr Kevin Hack	06/11/2010
Nominated by Exeter Sports Forum	

Nominated by Flybe (Actual person still to be nominated)

Principal

Mr Mark Pinchin

Clerk to the Governors

Mr.Peter Baker



FURTHER INFORMATION REQUIRED BY GOVERNMENT REGULATIONS

RELIGIOUS EDUCATION

St. Luke's Science and Sports College is a Church of England Voluntary Controlled College.

Following Government guidelines, RE at St. Luke's is taught to all students. Years 7 & 8 have two lessons a week and Years 9, 10 and 11 have one lesson. In Year 7 one of the RE lessons is included in the Learning to Learn curriculum, and in year 8 & 9 one lesson is included in the Citizenship/PSHE curriculum.

RE is a statutory requirement in schools and St. Luke's follows the Devon Agreed Syllabus - a curriculum devised by leaders of all faiths and non religious views, to best meet the needs of Devon Students. RE today is very different from the subject taught to teachers and parents when they were in school. The emphasis is now on learning about the world around us by knowing the beliefs and practices of the world's major religions, but also considering different views, and forming our own conclusions on a range of diverse issues. As well as the broader scope of the syllabus there is an emphasis on the development of skills, especially literacy and higher order thinking. This helps students to progress and aids their development across the college.

St. Luke's is a Church of England (VC) college based on a Christian foundation. However parents have the legal right to have their child withdrawn from RE lessons and assemblies if these conflict with their religious beliefs. If you wish to exercise this right please contact the Principal.

If you have any questions or wish to view any of the resources used by the department, or if you are a practising member of a religion prepared to speak to students about your faith we would love to hear from you.

SEX & RELATIONSHIP EDUCATION (SRE)

The governors have determined the following policy for Sex & Relationship Education at St. Luke's Science and Sports College:

Morals and Values Framework

St. Luke's Science and Sports College is a Church of England Voluntary Controlled College, and Sex & Relationship Education delivered here will reflect the Christian belief that sex is part of a total lifelong relationship and an expression of mutual love. At the same time it will take account of the fact that the reality of the student's situation may not always correspond with this ideal.

Aims and Objectives

Policies for Sex & Relationship Education form part of the overall educational and pastoral policies and practices of the college, which together seek to give the best possible education and most careful pastoral support to all students, within a framework which reflects the Christian Foundation of the college.



Sex & Relationship Education at St. Luke's College:

- Aims to provide young people at an appropriate age and stage of development with the skills, attitudes and understanding they need to move happily, safely and successfully from childhood, through adolescence to young adulthood.
- Gives an open and honest account of the biological and social facts and possible consequences of sex and reproduction, in a climate which encourages discussion and questioning.
- Emphasises the central role of relationships, respect for oneself and others, and the moral values which put sex into the context of permanent or long-lasting relationships, marriage and possible parenthood, and which promote Christian family values as a model for living.
- Promotes responsibility in all aspects of sexual behaviour with the aim of encouraging the delaying of sexual intercourse until an appropriate age, and reducing the number of unwanted teenage pregnancies.
- Counteracts the exploitation of young people by negative influences arising from a variety of role models within their peer group, from adults and the media.

College Assembly

Assemblies are held for every House once a week on a regular rota. On week 1 assemblies are led by the Head of House and in week 2 by the House Chaplain. Assemblies at St. Luke's incorporate acts of worship, including prayer and contemplation which reflect the college's Church of England Foundation and which seek to be inclusive of all students. A multi-media approach is used and student participation is actively encouraged. Assemblies and tutorial programmes are planned thematically. Major Christian Festivals are celebrated.

College Communion

College Communion is held half-termly during lunchtime and celebrated by an Anglican Minister. Communion is open to all staff, students, parents and carers and is ecumenical in style.

Parents right to withdraw students

Parents have the right to withdraw students from Religious Education and Assemblies, and from Sex & Relationship Education. Any parent wishing to exercise these rights should contact the Principal. In these cases proper alternative activities and supervision will be provided by the college.

Policy on Charges & Remission of Charges (summary)

As part of a rich and varied experience the college will from time-to-time arrange additional activities both within and outside college hours. Governors have made a policy within the law, as follows:

We will not charge for activities ***within college hours*** except:

- a) for materials when you wish to keep the finished product
- b) for board and lodging on residential experiences
- c) individual and small group instrumental tuition
- d) to recover examination fees for unjustified absence
- e) during Activities Week when the college will offer wide ranging opportunities at economical prices.

(Free daily activities will be provided ***in college*** throughout the week as required.)

In the case of b) and c), the charges can be remitted (i.e. not charged) for families in receipt of Income Support or Family Credits. ***Voluntary contributions*** will often be sought to meet all or part of the cost of an additional activity. Whether an individual takes part or not will not depend on a contribution being made, but if there are insufficient contributions an activity may be cancelled.



Optional activities outside college hours will normally be charged at cost. We are currently reviewing our College Fund Policy and details will be available soon.

Complaints about the Curriculum and related matters

Any complaint regarding the curriculum provided by the college, or related matters should be addressed in the first instance to the Principal, then if necessary, to the Chair of Governors, or the Director of Learning & Schools. A copy of our complaints procedure is available upon request from the Principal.

HOME – COLLEGE PARTNERSHIP

To support the home – college partnership we have a home – college agreement, which is signed by students, parents and tutors and is in the student planner. The student planner also contains a diary, target setting sheets, space for recording homework, rewards, timetables etc. In addition there are sections for parents' notes, for example: reason for absence notes. We ask that parents contact the attendance office on 01392 204600, choose option 1, if a child is unwell and cannot attend.

The planner also contains our internet policy and internet/photography permission form which must be signed by parents and students before students can access the internet at College.

Good relationships between home and college are vitally important to a child's development and we look forward to working together to set college standards and meet high aspirations.

THE PARENTS' GROUP

The Parents' Group is open to all parents/carers of students at the College and provides a great opportunity for you to meet and discuss a range of issues which directly or indirectly affect your children's education.

The Parents' Group is continually exploring ways in which parents and staff can pool their ideas, interests and enthusiasm to contribute further to the already positive learning environment and come up with constructive suggestions for improvements from a parent's point of view.

Now is an ideal time to become part of the Parents' Group as the changes in the past year have ushered in a new era of fantastic opportunities for the students at St Luke's, and our Group is a perfect channel of communication for finding out about, and having some input in, all the exciting developments.

A welcome by-product of the Group is the chance to develop ties with other parents and share common experiences of parenthood at a crucial stage in your children's lives.

Parents' Group meetings are generally held once a half term. Look out for times and dates on the College Website or on notices sent home with your children. All parents are automatically members and there is no fee.

All are welcome!



DATA PROTECTION ACT 1984

All information about college and home concerning your child is private and confidential and is protected by the Data Protection Act of 1984. 'Fair Processing' Notices are issued to the parents of all new students and informs parents what happens to the data held on their own children.

RESPONSIBILITY

We regret that neither the college nor Devon County Council can accept responsibility for any property or clothing lost, damaged or stolen on college premises. We strongly urge parents to ensure that such risks are included in their household insurance policies. We recommend that parents label their children's clothing and belongings for identification purposes.

DISCLAIMER

Every care has been taken to ensure that the information contained in this Prospectus is accurate at the time of publication. The college cannot, however, be held liable for any inaccuracies or for changes which occur in arrangements between then and the start of college year in September 2010.

www.st-lukes.devon.sch.uk
office@st-lukes.devon.sch.uk
Telephone: 01392 204600

